

# PRINCETON RESCUE SQUAD EDUCATION DEPARTMENT

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701 Stafford Drive Princeton, WV 24740

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**POLICY:** Vocational Course Employer & Graduate Satisfaction Survey Data Collection

**Effective Date:** January 1, 2019

**TITLE:** Vocational Course Employer & Graduate Satisfaction Survey Data Collection

**RATIONALE:** To continuously monitor and improve curriculum through solicitation of feedback from relevant constituents.

## **POLICY/PROCEDURE:**

To ensure that the quality of the education meets the expectations of stakeholders, both Graduate and Employer Satisfaction Surveys will be issued at 6 months post completion of a cohort of graduates from vocational courses offered at Princeton Rescue Squad.

The Education Director or Administrative Assistant will provide copies of surveys along with instructions and a return envelope to graduates and his/her employer.

The Education Director or Administrative Assistant will tally the results of the survey for analysis. Results of the surveys will be provided to the Education Director who will review the results with the assigned faculty and make recommendations to the Advisory Board.

## **RESPONSIBLE PERSONNEL:**

Education Director, Administrative Assistant, and Instructional Faculty