



PRINCETON RESCUE SQUAD EDUCATION DEPARTMENT

701 Stafford Drive Princeton, WV 24740

POLICY: Enrollment Testing

Effective Date: June 01, 2020

TITLE: Enrollment Testing

RATIONALE: To ensure that all applicants are provided the same opportunities to gain acceptance to vocational programs which require enrollment testing as a pre-requisite.

POLICY:

All prospective students to vocational programs which require successful completion of assessment testing to enter a program will be granted the following:

- Unless otherwise specified by external accrediting agencies an applicant may take up to 3 attempts at any assessment test(s).
- If an applicant is unable to successfully pass the assessment test(s) within 3 tries, the application will be rejected. Any individual may choose to reapply to future programs and attempt the assessment examination(s) again at that time.
- Individuals that were successful on their assessment test, but chose to rescind their application, voluntarily withdrawal from any point within the program, or were administratively withdrawn from the course will be granted a grace period of 1 year from the date the initial assessment to reapply into a new cohort. Any individual that applies to a new cohort outside of the 1 year grace period will be expected to retake and successfully pass the assessment testing.
- Re-admission applicants will be expected to conform with any and all new assessment testing requirements for the cohort in which they are applying. This may mean forfeiture of the 1 year grace period if substantial changes to the assessment testing criteria have taken place.
- Applicants to the EMT Program who are required to attend 16 hours of observational ride along as part of the enrollment process are not required to complete additional hours should he/she rescind their application, voluntarily withdraw from any point within the program, or were administratively withdrawn from the course as long as documentation exists to validate the previous ride along requirement.

RESPONSIBLE PERSONNEL:

Education Director, Administrative Assistant, Exam Administrators