



PRINCETON RESCUE SQUAD EDUCATION DEPARTMENT

701 Stafford Drive Princeton, WV 24740

POLICY:	Timely provisions for online students
Effective Date:	September 1, 2018
TITLE:	Timely provisions for online students
RATIONALE:	To ensure quality instructional methods to meet the objectives and goal of the courses offered with e-learning modalities in a timely and responsive manner

POLICY/PROCEDURE:

Course delivery of materials and online access is the responsibility of the Education Director.

All materials will be provided to the participants within 5 days of receipt of course enrollment and payment.

The Education Director will request periodic check in's with students to ensure they are making progress throughout the modules and will provide feedback on formative assessments on a weekly basis.

RESPONSIBLE PERSONNEL:

Education Director and Instructional Faculty.