



PRINCETON RESCUE SQUAD EDUCATION DEPARTMENT

701 Stafford Drive Princeton, WV 24740

POLICY: Debt Collection Policy

Effective Date: August 2018

TITLE: Debt Collection Policy

RATIONALE: To ensure that all debt is collected in a professional manner

POLICY/PROCEDURE:

Princeton Rescue Squad offers a “No Interest” payment plan option for students taking initial education courses. The student that does not adhere to the payment plan schedule is considered to be in default. Students will be restricted from taking the State WVOEMS or NREMT certification exam until such time that his/her balance is paid in full.

Students attending avocational training classes (e.g.: continuing education and/or professional development) are required to pay the total amount of the course upon enrollment. If a student does not render payment for the course, he/she will not receive a certificate of completion and/or update of student completion status in the WV OEMS credentialing training database known as “Continuum”.

RESPONSIBLE PERSONNEL:

Director of Education, Instructional faculty