



PRINCETON RESCUE SQUAD EDUCATION DEPARTMENT

701 Stafford Drive Princeton, WV 24740

POLICY: Data Collection—Placement Evaluation Timeline

Effective Date: September 1, 2019

TITLE: Tracking Placement Data—Timeline

RATIONALE: Princeton Rescue Squad will track and analyze placement data to validate the quality of the education and training services provided.

POLICY/PROCEDURE:

The Administrative Assistant will track placement data according to the timelines identified below.

Course	Cohort	Schedule of graduate contact
EMT	Fall	January, February, March, June,
	Spring	June, July, August, October, December
CCT	Spring	May, June, July, September, November
PST	Spring	February, March, April

To maintain efficiency, the Education Director will email updates on individual certification results. This policy will coincide with Policy “Certification Examination—Results Tracking”.

RESPONSIBLE PERSONNEL:

Administrative Assistant and Education Director