



PRINCETON RESCUE SQUAD EDUCATION DEPARTMENT

701 Stafford Drive Princeton, WV 24740

POLICY: Enrollment Screening– Immunization Records

Effective Date: June 2020

TITLE: Communication & Collection of Immunization Records

RATIONALE: Appropriate screening at enrollment must be performed in accordance with applicable state standards, for communicable diseases.

POLICY:

Students enrolling in vocational level allied health related courses must comply with applicable state standards for immunizations. To ensure compliance, the following will be expected:

1. Any course that requires immunizations, drug screening, and background checks will be communicated to students via the Education Department Catalog and the specified enrollment agreement (s).
2. Students will be required to submit all specified immunizations directly to the Education Department prior to release for clinical internship.
3. The Education Department reserves the right to utilize third party vendors such as castlebranch.com for collection and maintenance of student records regarding to certification and immunization compliance, as well as background checks.
4. Drug screening will be included in tuition costs. Students will be supplied with the appropriate clearance and/or documentation to submit to random drug screening. Proof of a negative drug screening panel will be required prior to the start of clinical internships.
5. Background checks will be conducted according to the requirements of governing entities based on the course of study.

RESPONSIBLE PERSONNEL:

Education Director, Administrative Assistant, Assigned Faculty