



PRINCETON RESCUE SQUAD EDUCATION DEPARTMENT

701 Stafford Drive Princeton, WV 24740

POLICY: Hospital Internship

Effective Date: November 1, 2019

TITLE: Hospital Internship: Preceptor supervision

RATIONALE: To ensure the consistency and effectiveness of adequate supervision during the internship phase of any educational program that requires a clinical internship component.

POLICY/PROCEDURE:

All Hospitals participating in the education of EMS Personnel attending internship as part of his/her education must understand the expectations of the Program and its clinical internship.

To do so, each facility will identify a representative responsible for the collection and distribution of internship expectations to staff members who participate in student precepting events. The Clinical Coordinator(s) of the Program(s) at Princeton Rescue Squad will be responsible for providing annual update materials to the facility's representative.

Any facility that does not complete or has not been provided with materials for annual updates will be placed on the "inactive" list until such time as an update has been provided.

As a secondary method to ensure a facility's staff is kept abreast of programmatic expectations, the student will be expected to carry with him: a copy of the program's syllabi which outlines the roles and responsibilities of the student and preceptor, a list of skills to be completed, and as necessary, any precepting update documents provided by the clinical coordinator. The hospital preceptor will be expected to initial each internship rotation document verifying receipt and review of the preceptor packet and/or syllabi information at the completion of each internship.

RESPONSIBLE PERSONNEL: Clinical Coordinator, Administrative Assistant