



PRINCETON RESCUE SQUAD EDUCATION DEPARTMENT

701 Stafford Drive Princeton, WV 24740

POLICY: Internship Location Acquisition

Effective Date: September 1, 2019

TITLE: Internship Acquisition

RATIONALE: To obtain a sufficient number of internship sites to ensure the timely learning experiences in programs that require an clinical internship component.

POLICY/PROCEDURE:

If it is determined that additional sites are needed, the Education Director will reach out to the agency and/or facility to request the consideration of a memorandum of understanding with the facility to allow students to complete internship.

The MOU along with the Preceptor Manual is provided to the facility for their approval. Once the MOU is agreed upon and signed, a copy of the signed agreement will be sent to the facility and the original will be kept on file at Princeton Rescue Squad.

A student may request a specified facility for internship.

The Education Director will evaluate the site for its appropriateness toward efficient completion of student clinical goals and make a determination at that time to move forward with a request for considerations in the form of an MOU.

RESPONSIBLE PERSONNEL:

Education Director