



PRINCETON RESCUE SQUAD EDUCATION DEPARTMENT

701 Stafford Drive Princeton, WV 24740

POLICY: Advisory Board Evaluation of Course Curriculum

Effective Date: January 1, 2019

TITLE: Evaluation of Course Curriculum

RATIONALE: To continuously monitor and improve curriculum through solicitation of feedback from relevant constituents.

POLICY/PROCEDURE:

To ensure that the quality of the education meets the expectations of stakeholders, the Advisory Board will be required to review the efficacy of courses offered at Princeton Rescue Squad through an analysis of data collected from student, graduate, and employer surveys; as well as attrition rates and job placement.

The Advisory Board will perform an annual review of data collected from vocational courses provided by the Education Director and Administrative Assistant. Any areas that total less than 80% will be closely examined for methods to elicit improvement. The instructional faculty and management may provide suggestion for corrective action. Once the plan of action has been approved by the board, it will be implemented by the Education Director who will either meet with or send official notice via email to the faculty involved.

RESPONSIBLE PERSONNEL:

Advisory Board, Education Director