

**PRINCETON RESCUE SQUAD  
EDUCATION DEPARTMENT**



701 Stafford Drive Princeton, WV 24740

**POLICY:** Institutional Planning

**Effective Date:** September 2019

**TITLE:** Institutional Planning, Implementation, and Review

**RATIONALE:** To ensure an effective planning process to enhance and improve the institution and its education, training, and services.

**POLICY/PROCEDURE:**

The Director of Education will annually review plans which contain specific and measurable objectives that correspond with operational strategies and provide feedback/suggestions to the CEO regarding institutional effectiveness. These plans will be updated regularly, and include projected time frames for implementation, completion and evaluation. The CEO will provide guidance and final approval on plans, including but not limited to: issues regarding estimated cost and personnel resources. In special circumstances, the CEO can review planning analysis for approval with the Board of Directors which meets on the third Thursday of each month.

**RESPONSIBLE PERSONNEL:**

Director of Education, CEO, Board (prn)